

CALIFORNIA PACIFIC CHARTER SCHOOLS
Regular Meeting of the Board of Directors

Minutes

Tuesday, April 13, 2021
Closed Session Begins at 4:30 p.m.
Regular Meeting Begins at 5:30 p.m.



CALPAC

CALIFORNIA PACIFIC CHARTER SCHOOLS

1850 Peary Way, Livermore, CA 94550
129 Nolan Court, Forestville, CA 95436
362 West 25th Street, San Bernardino, CA 92405
311 Dolphin Isle, Foster City, CA 94404
4820 Renovo Way, San Diego, CA 91124

Guerneville School District
14630 Armstrong Woods Road, Guerneville, CA 95446

Zoom Meeting Information

Dial In: 1-669-900-9128

Meeting ID: 956 6411 0738

Join URL: <https://zoom.us/j/95664110738>

1. CALL TO ORDER AND ROLL CALL

Time 4:33 p.m.

1.1. Roll Call

Rickey Trombetta	President - <i>Present</i>
Kelly Wylie	Vice President - <i>Present</i>
Dr. Dale Marsden	Clerk - <i>Present</i>
Susan Calandra	Member - <i>Present</i>
Dr. Shirley Peterson	Member - <i>Present</i>

2. APPROVE/ADOPT AGENDA

It is recommended the Board of Directors adopt as presented, the agenda for the Regular Board meeting of April 13, 2021.

Kurt Madden, CEO noted that:

Item 9.1 2021 Every Student Succeeding (ESS) Nomination - J. Davis to receive \$500 from ACSA Region 18 for 2021, Presented by Christine Feher, Executive Director will be presented prior to the Closed Session.

Item 10.1 Minutes of the Regular Board Meeting that was held on March 2, 2021 have been edited, and the revised version has been placed in the backup folder for approval.

Moved by DMarsden Seconded by SCalandra

<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
Rickey Trombetta	X			
Kelly Wylie	X			
Dr. Dale Marsden	X			
Susan Calandra	X			
Dr. Shirley Peterson	X			

Motion carried unanimously, 5-0.

3. PUBLIC COMMENT - CLOSED SESSION

The public has a right to comment on any items of the closed session agenda. Members of the public will be permitted to comment on any other item within the Board’s jurisdiction under section 8.0 Public Comments at Board Meetings.

4. ADJOURN TO CLOSED SESSION

Time: 4:40 p.m.

The Board will consider and may act on any of the Closed Session matters listed in Agenda Item 5.0.

Moved by SPeterson Seconded by DMarsden

<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
Rickey Trombetta	X			
Kelly Wylie	X			
Dr. Dale Marsden	X			
Susan Calandra	X			
Dr. Shirley Peterson	X			

Motion carried unanimously, 5-0.

5. CLOSED SESSION

Conference with Legal Counsel regarding Potential Litigation: 3 matters

There is significant exposure to litigation against the Agency pursuant to Government Code Section 54956.9(d)(2).

Public Employee Performance Evaluation Pursuant to Government Code 54957

a. Executive Director Evaluation

6. RECONVENE REGULAR MEETING

Time: 6:16 p.m.

Dr. Dale Marsden, Clerk reported out "no action was taken during the closed session."

7. PLEDGE OF ALLEGIANCE

Led by: Susan Calandra

8. PUBLIC COMMENTS/RECOGNITION/REPORTS

Please submit a Request to Speak to the Board of Directors using the chat feature on the right hand side of the Zoom platform. Please state the agenda item number that you wish to address prior to the agenda item being called by the Board President. Not more than three (3) minutes are to be allotted to any one (1) speaker, and no more than twenty (20) minutes on the same subject. This portion of the agenda is for comments, recognitions and reports to the Board and is not intended to be a question and answer period. If you have questions for the Board, please provide the Board President with a written statement and an administrator will provide answers at a later date.

9. CORRESPONDENCE/PROPOSALS/REPORTS

9.1. 2021 Every Student Succeeding (ESS) Nomination - J. Davis to receive \$500 from ACSA Region 18 for 2021, Presented by Christine Feher, Executive Director

9.2. School Highlights, Presented by Christine Feher, Executive Director

9.3. Finance and Accounting Update, Presented by Shannon Green, Assistant Director of Fiscal Services

9.4. ESSER II Legal Assurance Application, Presented by Shannon Green, Assistant Director of Fiscal Services

9.5. DMS Monthly Update (DMU) - February 2021, Presented by Karl Yoder

9.6. The Collaborative Charter Services Organization (CSO) Monthly Update, Presented by David Franklin, CEO

10. CONSENT CALENDAR

Items listed under Consent Calendar are considered routine and will be approved/adopted by a single motion. There will be no separate discussion of these items; however, any item may be removed from the Consent Calendar upon the request of any member of the Board, discussed, and acted upon separately.

Consent Calendar - Board Meeting Minutes

- 10.1. Minutes of the Regular Board Meeting that was held on March 2, 2021 *(Revised)*
- 10.2. Minutes of the Special Board Meeting that was held on March 10, 2021
- 10.3. Minutes of the Special Board Meeting that was held on March 30, 2021

Consent Calendar - Business/Financial Services

- 10.4. Check Register - March 2021
- 10.5. Approval of Gale Cengage Learning Contract
- 10.6. Approval of Kajeet One-Year Contract
- 10.7. Approval of Nepris 2021-2022 Contract Renewal
- 10.8. Approval of Parchment One-Year Contract
- 10.9. Approval of ParentSquare Engagement Platform Annual Subscription
- 10.10. Approval of Turnitin 2021-2022 Contract Renewal
- 10.11. Approval of BrainPOP One-Year Contract
- 10.12. Approval of Care Solace Initial Trial and One-Year Contract
- 10.13. Approval of 3P Learning - Mathseeds One-Year Contract
- 10.14. Approval of Document Tracking Service (DTS) Licensing Agreement

Consent Calendar - Personnel Services

- 10.15. Approval of Certificated Personnel Report
- 10.16. Approval of Classified Personnel Report

Moved by KWylie

Seconded by DMarsden

<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
Rickey Trombetta	X			
Kelly Wylie	X			
Dr. Dale Marsden	X			
Susan Calandra	X			
Dr. Shirley Peterson	X			

Motion carried unanimously, 5-0.

11. BUSINESS/FINANCIAL SERVICES

11.1. (Action) Approval of Edmentum One-Year Contract

It is recommended the Board approve the Edmentum one-year contract for California Pacific Charter Schools - Sonoma (#2037), San Diego (#1758), and Los Angeles (#1751).

Fiscal Impact: \$14,400.00 to be split by ADA
 California Pacific Charter - Los Angeles (#1751) \$5,644.80
 California Pacific Charter - San Diego (#1758) \$5,123.52

California Pacific Charter - Sonoma (#2037) \$3,631.68

Moved by SCalandra Seconded by SPeterson

<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
Rickey Trombetta	X			
Kelly Wylie	X			
Dr. Dale Marsden	X			
Susan Calandra	X			
Dr. Shirley Peterson	X			

Motion carried unanimously, 5-0.

11.2. (Action) Approval of Parsec Education One-Year Contract

It is recommended the Board approve the Parsec Education one-year contract for California Pacific Charter Schools - Sonoma (#2037), San Diego (#1758), and Los Angeles (#1751).

Fiscal Impact: \$12,000.00 to be split by ADA.
 California Pacific Charter - Los Angeles (#1751) \$4,704.00
 California Pacific Charter - San Diego (#1758) \$4,269.60
 California Pacific Charter - Sonoma (#2037) \$3,026.40

Item 11.2 Tabled to May agenda. Pending legal review.
All Board Members stated, voted, and requested this contract be reviewed by legal counsel prior to approval.

Moved by DMarsden Seconded by KWylie

<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
Rickey Trombetta	X			
Kelly Wylie	X			
Dr. Dale Marsden	X			
Susan Calandra	X			
Dr. Shirley Peterson	X			

Motion carried unanimously, 5-0.

11.3. (Action) Approval of School Pathways Access Agreement for the 2021-2022 School Year

It is recommended the Board approve School Pathways Access Agreement for the 2021-2022 School Year for California Pacific Charter Schools - Sonoma (#2037), San Diego (#1758), and Los Angeles (#1751).

Fiscal Impact: Approximately \$49,758.19 annually.

Cost to be billed twice annually based on actual services rendered per LEA.

California Pacific Charter - Los Angeles (#1751) \$18,291.80

California Pacific Charter - San Diego (#1758) \$17,345.48

California Pacific Charter - Sonoma (#2037) \$14,120.91

Moved by KWylie

Seconded by SPeterson

<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
Rickey Trombetta	X			
Kelly Wylie	X			
Dr. Dale Marsden	X			
Susan Calandra	X			
Dr. Shirley Peterson	X			

Motion carried unanimously, 5-0.

11.4. (Action) Approval of Faculty and Admin Laptops

It is recommended the Board approve the purchase of Faculty and Admin Laptops for California Pacific Charter Schools - San Diego (#1758).

Fiscal Impact: To be paid by California Pacific Charter - San Diego (#1758)

Faculty Laptops - \$8,670.65

Admin Laptops - \$6,300.00

Office Staff - \$8,300.00

Docking Stations - \$2,700.00

Moved by SCalandra

Seconded by KWylie

<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
Rickey Trombetta	X			
Kelly Wylie	X			
Dr. Dale Marsden	X			
Susan Calandra	X			
Dr. Shirley Peterson	X			

Motion carried unanimously, 5-0.

11.5. (Action) Approval of Raymond Allyn Office Furniture

It is recommended the Board approve the purchase of Raymond Allyn Office Furniture for California Pacific Charter Schools - San Diego (#1758).

Fiscal Impact: \$5,275.95

California Pacific Charter - San Diego (#1758)

Moved by DMarsden

Seconded by SCalandra

<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
Rickey Trombetta	X			
Kelly Wylie	X			
Dr. Dale Marsden	X			
Susan Calandra	X			
Dr. Shirley Peterson	X			

Motion carried unanimously, 5-0.

11.6. (Action) Approval of Zoom Class Enterprise Pilot and Initial Term Subscription

It is recommended the Board approve the one-year contract with Class Technologies, Inc. for the Zoom Class Enterprise Pilot and Initial Term subscription for California Pacific Charter Schools - Sonoma (#2037), San Diego (#1758), and Los Angeles (#1751).

Fiscal Impact: \$10,000 to be split by ADA.

California Pacific Charter - Los Angeles (#1751) \$4,492.00

California Pacific Charter - San Diego (#1758) \$4,050.00

California Pacific Charter - Sonoma (#2037) \$1,463.00

Moved by KWylie

Seconded by SCalandra

<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
Rickey Trombetta	X			
Kelly Wylie	X			
Dr. Dale Marsden	X			
Susan Calandra	X			
Dr. Shirley Peterson	X			

Motion carried unanimously, 5-0.

11.7. (Action) Approval of CSO Services Agreement Addendum for 2020-2021 Fiscal Year - Excess Contributions

It is recommended the Board approve the CSO Services Agreement Addendum for 2020-2021 Fiscal Year - Excess Contributions for California Pacific Charter Schools - Sonoma (#2037), San Diego (#1758), and Los Angeles (#1751).

Fiscal Impact: The projected excess contributions for the 2020-2021 fiscal year are \$25,970.

Moved by DMarsden

Seconded by SPeterson

<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
Rickey Trombetta	X			
Kelly Wylie	X			
Dr. Dale Marsden	X			
Susan Calandra	X			
Dr. Shirley Peterson	X			

Motion carried unanimously, 5-0.

11.8. (Action) Approval of consolidation of Chase Bank Accounts for California Pacific Charter Schools

It is recommended the Board approve the consolidation of Chase Bank accounts for California Pacific Charter Schools - Sonoma (#2037), San Diego (#1758), and Los Angeles (#1751).

Fiscal Impact: Savings of annual bank fees for the closed account.

Moved by KWylie

Seconded by SPeterson

<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
Rickey Trombetta	X			
Kelly Wylie	X			
Dr. Dale Marsden	X			
Susan Calandra	X			
Dr. Shirley Peterson	X			

Motion carried unanimously, 5-0.

12. PERSONNEL SERVICES**12.1. (Action) Approval of E3 Project Agreement with SDCOE for Teacher Effectiveness and Preparation - Educator Effectiveness and Evaluation (E3) Program**

It is recommended the Board approve the E3 Project Agreement with SDCOE for Teacher Effectiveness and Preparation - Educator Effectiveness and Evaluation (E3) Program for California Pacific Charter Schools - Sonoma (#2037), San Diego (#1758), and Los Angeles (#1751).

Fiscal Impact: The cost of the program will be paid for by the SDCOE Induction Program partnership on behalf of California Pacific Charter Schools.

Moved by SCalandra

Seconded by KWylie

<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
Rickey Trombetta	X			
Kelly Wylie	X			
Dr. Dale Marsden	X			
Susan Calandra	X			
Dr. Shirley Peterson	X			

Motion carried unanimously, 5-0.

13. POLICY DEVELOPMENT**13.1. (Action) Approval of New Board Policies**

It is recommended the Board approve the proposed policies. These policies will replace the current policies and will allow the Board to address any related complaints or issues that may be raised in the school/work environment.

3000 Series - Business/Non-Instructional
3125-CPCS Intraorganizational Loan Policy

Moved by KWylie

Seconded by SPeterson

<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
Rickey Trombetta	X			
Kelly Wylie	X			
Dr. Dale Marsden	X			
Susan Calandra	X			
Dr. Shirley Peterson	X			

Motion carried unanimously, 5-0.

14. CALENDAR

The next scheduled meeting will be held virtually on May 11, 2021.

15. BOARD COMMENTS

The Board said they enjoyed listening to the student J. Davis who was presented with the \$500 from ACSA at the beginning of the meeting. She has survived so many obstacles, still has a great attitude and wants to go college. This is why they sit on the Board. They thanked all the teachers for their work, and said they are doing a remarkable job during this crazy time. They are shining stars, their dedication, and the impact and engagement with students is phenomenal. The Board said they are proud to be a part of CalPac. Kudos to everyone on staff!

16. CEO COMMENTS

The CEO said he echoes the Board members comments. This was a robust meeting tonight, and he thanked the staff for all their hard work behind the scenes. He said having students come to the board meetings is key. Christine and him have talked about having students attend board meetings monthly starting next year. We have a lot of work in front of us during May and June. We will be coming back next month with a Risk Management overview and Board/CEO evaluations. He said “great job” to all the Board Members, and said he appreciates all their feedback, contributions and serving as a Board member. Thank you!

17. ADJOURNMENT

The regular meeting of the Board of Directors adjourned at 7:48 p.m.

Moved by Seconded by

<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
Rickey Trombetta	X			
Kelly Wylie	X			
Dr. Dale Marsden	X			
Susan Calandra	X			
Dr. Shirley Peterson	X			


Motion carried unanimously, 5-0.

Signed:

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 Kurt Madden
 Secretary, Governing Board

Signed:

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 Rickey Trombetta
 President, Governing Board