

CALIFORNIA PACIFIC CHARTER SCHOOLS
Regular Meeting of the Board of Directors
Virtual/Zoom Conferencing



Minutes

Tuesday, April 19, 2022

Regular Meeting Begins at 5:00 p.m.

Closed Session Begins at 5:10 p.m.

Regular Meeting Reconvene at 5:45 p.m.

The meeting will be held virtually.

Join by telephone or via Zoom conferencing link below:

Dial In: 1-669-900-9128

Meeting ID: 810 8370 6687

Join URL: <https://us06web.zoom.us/j/81083706687>

1. CALL TO ORDER AND ROLL CALL

Time: 5:04 p.m.

1.1. Roll Call

Kelly Wylie	President	<i>Present</i>
Dr. Shirley Peterson	Vice President	<i>Absent for Roll Call</i>
Tanya Rogers	Clerk	<i>Present</i>
Bill Howard	Member	<i>Present</i>
Jason McFaul	Member	<i>Present</i>

2. APPROVE/ADOPT AGENDA

It is recommended the Board of Directors adopt as presented, the agenda for the regular Board meeting of April 19, 2022.

Kelly Wylie, Board President requested to amend the agenda and remove item 13.1 Approval of 2022-23 Change in Employer Contribution Towards Employee Benefit Plans.

Dr. Shirley Peterson joined the meeting.

Moved by JMcFaul

Seconded by TRogers

Roll Call Vote:

Ayes Nays Abstained Absent

Kelly Wylie

X

Dr. Shirley Peterson	X
Tanya Rogers	X
Bill Howard	X
Jason McFaul	X

Motion carried unanimously, 5-0.

3. BOARD GOVERNANCE

3.1. (Action) Approval of Resolution No. 2022-4-19 Recognizing a State of Emergency and Re-Authorizing Teleconferenced Meetings Pursuant to AB 361

It is recommended the Board approve Resolution No. 2022-4-19 authorizing continued use of remote teleconferencing provisions pursuant to AB 361 and Government Code section 54953.

Option 1

BE IT FURTHER RESOLVED, that the governing board has reconsidered the circumstances of the State of Emergency and finds that COVID-19 continues to pose an imminent threat to the health and safety of the community and directly impacts the ability of the members to meet safety in person.

Option 2

BE IT FURTHER RESOLVED, that the governing board has reconsidered the circumstances of the State of Emergency and finds that state or local officials continue to impose or recommend measures to promote social distancing.

Board Members selected Option 2.

Moved by TRogers	Seconded by SPeterson
<u>Roll Call Vote:</u>	<u>Ayes</u> <u>Nays</u> <u>Abstained</u> <u>Absent</u>
Kelly Wylie	X
Dr. Shirley Peterson	X
Tanya Rogers	X
Bill Howard	X
Jason McFaul	X

Motion carried unanimously, 5-0.

4. PUBLIC COMMENT - CLOSED SESSION

The public has a right to comment on any items of the closed session agenda. Members of the public will be permitted to comment on any other item within the Board’s jurisdiction under section 8.0 Public Comments at Board Meetings.

There were no public comments.

5. ADJOURN TO CLOSED SESSION

Time: 5:09 p.m.

The Board will consider and may act on any of the Closed Session matters listed in Agenda Item 5.0.

Moved by JMcFaul

Seconded by BHoward

Roll Call Vote:

Ayes Nays Abstained Absent

Kelly Wylie

X

Dr. Shirley Peterson

X

Tanya Rogers

X

Bill Howard

X

Jason McFaul

X

Motion carried unanimously, 5-0.

6. CLOSED SESSION

CONFERENCE WITH LEGAL COUNSEL - POTENTIAL LITIGATION

There is significant exposure to litigation against the Agency pursuant to Government Code section (§ 54956.9(d)(2).)

- a. TR v. California Pacific Charter Schools, Case No. 37-2021-00022441-CU-WT-NC

CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of Government Code Section 54956.9: (one potential case)

7. RECONVENE REGULAR MEETING

Time: 5:46 p.m.

Tanya Rogers, Clerk reported out “no action was taken during the closed session.”

8. PLEDGE OF ALLEGIANCE

Led by: *Kelly Wylie*

9. PUBLIC COMMENTS/RECOGNITION/REPORTS

Please submit a Request to Speak to the Board of Directors using the chat feature on the right hand side of the Zoom platform. Please state the agenda item number that you wish to address prior to the agenda item being called by the Board President. Not more than three (3) minutes are to be allotted to any one (1) speaker, and no more than twenty (20) minutes on the same subject. This portion of the agenda is for comments, recognitions and reports to the Board and is not intended to be a question and answer period. If you have questions for the Board, please provide the Board President with a written statement and an administrator will provide answers at a later date.

There were no public comments.

10. CORRESPONDENCE/PROPOSALS/REPORTS

10.1. School Highlights, Presented by Christine Feher, Executive Director

10.2. BoardOnTrack Online Platform, Presented by Krystal Rodenbaugh and Michael Mizzoni, Sales Directors

10.3. Letter from Acton-Agua Dulce Unified School District re: 2021-22 Second Interim Report

Summary Analysis Review, Presented by Kurt Madden, Board Consultant

10.4. Letter from Guerneville School District re: 2021-22 Second Interim Report Summary Analysis Review, Presented by Kurt Madden, Board Consultant

10.5. Letter(s) from California Department of Education re: State Educational Agency (SEA), Comprehensive Support and Improvement (CSI) Plan Presented by Kurt Madden, Board Consultant

- SEA CSI Approval for California Pacific Charter - Los Angeles’s 2021-22 CSI Plan
- SEA CSI Approval for California Pacific Charter - San Diego’s 2021-22 CSI Plan

10.6. 2022-23 Board Meeting Calendar - First Reading, Presented by Kurt Madden, Board Consultant

10.7. Budget Update, Presented by Shannon Green, Assistant Director of Fiscal Services

11. CONSENT CALENDAR

Items listed under Consent Calendar are considered routine and will be approved/adopted by a single motion. There will be no separate discussion of these items; however, any item may be removed from the Consent Calendar upon the request of any member of the Board, discussed, and acted upon separately.

Consent Calendar - Board Meeting Minutes

11.1. Minutes of the Regular Board meeting that was held on March 8, 2022

Consent Calendar - Business/Financial Services

11.2. Check Registers and J.P. Morgan Statement - March 2022

Consent Calendar - Personnel Services

11.3. Approval of Classified Personnel Report

Consent Calendar - Policy Development

11.4. Approval of existing board policies revised, reviewed, and eliminated by staff for the 2021-2022 school year.

Board Policies: Reviewed

The following are policies being brought to the Board without changes for annual review.

4000 Series - Personnel Services

4160-CPCS Children of Teachers Policy

Moved by TRogers

Seconded by JMcFaul

Roll Call Vote:

Ayes Nays Abstained Absent

Kelly Wylie

X

Dr. Shirley Peterson

X

Tanya Rogers

X

Bill Howard X

Jason McFaul X

Motion carried unanimously, 5-0.

12. BUSINESS/FINANCIAL SERVICES

The Board President requested to combine all renewals and make one vote. The Board will honor questions from members. (No questions or Comments). Renewals: 12.2, 12.3, 12.4, 12.5, 12.6, 12.7, 12.8, 12.9, 12.11, 12.12. Moved by SPeterson, Seconded by BHoward. Vote, 5-0 unanimously.

Other items that are not renewals will be voted on and discussed separately, 12.1 and 12.10.

12.1. (Action) Approval of CliftonLarsonAllen (CLA) Tax Form 990 Return and California Tax Form 199 Return (Draft) - Year Ended June 30, 2021

It is recommended the Board approve the CLA Form 990 Return and California Form 199 Return (Draft) - Year ended June 30, 2021, for California Pacific Charter Schools - Sonoma (#2037), San Diego (#1758), and Los Angeles (#1751).

Fiscal Impact: None.

Moved by JMcFaul

Seconded by SPeterson

Roll Call Vote: Ayes Nays Abstained Absent

Kelly Wylie X

Dr. Shirley Peterson X

Tanya Rogers X

Bill Howard X

Jason McFaul X

Motion carried unanimously, 5-0.

12.2. (Action) Approval of Edmentum Exact Path Contract (Renewal)

It is recommended the Board approve the Edmentum Exact Path Contract for California Pacific Charter Schools - Sonoma (#2037), San Diego (#1758), and Los Angeles (#1751).

Fiscal Impact: \$17,230.00 to be split by ADA

(Allocation split may vary dependent on actual enrollment)

California Pacific Charter - Los Angeles (#1751) \$8,118.77

California Pacific Charter - San Diego (#1758) \$6,397.50

California Pacific Charter - Sonoma (#2037) \$2,713.73

12.3. (Action) Approval of School Pathways Access Agreement (Renewal)

It is recommended the Board approve the School Pathways Access Agreement for California Pacific Charter Schools - Sonoma (#2037), San Diego (#1758), and Los Angeles (#1751).

Fiscal Impact: Approximately \$55,805.57 annually.

California Pacific Charter - Los Angeles (#1751)	\$22,108.74
California Pacific Charter - San Diego (#1758)	\$18,558.37
California Pacific Charter - Sonoma (#2037)	\$15,138.46

12.4. (Action) Approval of Care Solace Mission Three-Year Contract (Renewal)

It is recommended the Board approve the Care Solace Mission Contract for California Pacific Charter Schools - Sonoma (#2037), San Diego (#1758), and Los Angeles (#1751).

Fiscal Impact: \$10,500.00 to be split by ADA

(Allocation split may vary dependent on actual enrollment)

California Pacific Charter - Los Angeles (#1751)	\$4,947.60
California Pacific Charter - San Diego (#1758)	\$3,898.65
California Pacific Charter - Sonoma (#2037)	\$1,653.75

12.5. (Action) Approval of Contract with APLUS+ for One-Year (Renewal)

It is recommended the Board approve the contract with APLUS+ for one-year for California Pacific Charter Schools - Sonoma (#2037), San Diego (#1758), and Los Angeles (#1751).

Fiscal Impact: \$10,000.00 to be split by ADA

(Allocation split may vary dependent on actual enrollment)

California Pacific Charter - Los Angeles (#1751)	\$4,712.00
California Pacific Charter - San Diego (#1758)	\$3,713.00
California Pacific Charter - Sonoma (#2037)	\$1,575.00

12.6. (Action) Approval of Northwest Evaluation Association (NWEA) Contract (Renewal)

It is recommended the Board approve the contract with Northwest Evaluation Association (NWEA) for California Pacific Charter Schools - Sonoma (#2037), San Diego (#1758), and Los Angeles (#1751).

Fiscal Impact: \$9,450.00 to be split by ADA

(Allocation split may vary dependent on actual enrollment)

California Pacific Charter - Los Angeles (#1751)	\$4,452.84
California Pacific Charter - San Diego (#1758)	\$3,508.79

California Pacific Charter - Sonoma (#2037) \$1,488.38

12.7. (Action) Approval of Three-Year Contract with GoGuardian (Renewal)

It is recommended the Board approve the contract with GoGuardian for California Pacific Charter Schools - Sonoma (#2037), San Diego (#1758), and Los Angeles (#1751).

Fiscal Impact: \$40,848.00 to be split by ADA

(Allocation split may vary dependent on actual enrollment)

California Pacific Charter - Los Angeles (#1751)	\$19,247.58
California Pacific Charter - San Diego (#1758)	\$15,166.86
California Pacific Charter - Sonoma (#2037)	\$6,433.56

12.8. (Action) Approval of 1st Day School Supplies Contract (Renewal)

It is recommended the Board approve the 1st Day School Supplies Contract for California Pacific Charter Schools - Sonoma (#2037), San Diego (#1758), and Los Angeles (#1751).

Fiscal Impact: \$35,000.00 to be split by ADA

(Allocation split may vary dependent on actual enrollment)

California Pacific Charter - Los Angeles (#1751)	\$16,492.00
California Pacific Charter - San Diego (#1758)	\$12,995.50
California Pacific Charter - Sonoma (#2037)	\$5,512.50

12.9. (Action) Approval of Parsec Education Three-Year Contract (Renewal)

It is recommended the Board approve the Parsec Education Contract for California Pacific Charter Schools - Sonoma (#2037), San Diego (#1758), and Los Angeles (#1751).

Fiscal Impact: \$36,000.00 to be split by ADA

(Allocation split may vary dependent on actual enrollment)

California Pacific Charter - Los Angeles (#1751)	\$16,963.20
California Pacific Charter - San Diego (#1758)	\$13,366.80
California Pacific Charter - Sonoma (#2037)	\$5,670.00

12.10. (Action) Approval of Staff Development Opportunity to Participate in AVID Summer Institute Training

It is recommended the Board approve the Staff Development Opportunity to participate in AVID Summer Institute Training for California Pacific Charter Schools - Sonoma (#2037), San Diego (#1758), and Los Angeles (#1751).

Fiscal Impact: \$27,112.65 to be split by ADA
(Allocation split may vary dependent on actual enrollment)
 California Pacific Charter - Los Angeles (#1751) \$12,775.48
 California Pacific Charter - San Diego (#1758) \$10,066.93
 California Pacific Charter - Sonoma (#2037) \$4,270.24

Moved by JMcFaul	Seconded by BHoward			
<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
Kelly Wylie	X			
Dr. Shirley Peterson	X			
Tanya Rogers	X			
Bill Howard	X			
Jason McFaul	X			

Motion carried unanimously, 5-0.

12.11. (Action) Approval of Contract with RingCentral (Renewal)

It is recommended the Board approve the contract with RingCentral for California Pacific Charter Schools - Sonoma (#2037), San Diego (#1758), and Los Angeles (#1751).

Fiscal Impact: \$36,000.00 to be split by ADA
(Allocation split may vary dependent on actual enrollment)
 California Pacific Charter - Los Angeles (#1751) \$16,963.20
 California Pacific Charter - San Diego (#1758) \$13,366.80
 California Pacific Charter - Sonoma (#2037) \$5,670.00

12.12. (Action) Approval of Presence Learning Contract (Renewal)

It is recommended the Board approve the Presence Learning Contract for California Pacific Charter Schools - Sonoma (#2037), San Diego (#1758), and Los Angeles (#1751).

Fiscal Impact: \$18,650.00 includes the subscription and monthly access to the portal for 3 school psychologists and 3 speech language pathologists.
 California Pacific Charter - Los Angeles (#1751) \$8,787.88
 California Pacific Charter - San Diego (#1758) \$6,924.75
 California Pacific Charter - Sonoma (#2037) \$2,937.38

13. PERSONNEL SERVICES**13.1. (Action) Approval of 2022-23 Change in Employer Contribution Towards Employee Benefit Plans**

It is recommended the Board discuss and potentially approve a change in employer contribution amount towards employee benefit plans for the 2022-23 school year.

Fiscal Impact: To be determined based on actual rates.

Item 13.1 Approval of 2022-23 Change in Employer Contribution Towards Employee Benefit Plans was removed from the agenda.

13.2. (Action) Approval of Revised 2021-2022 Substitute Teacher Scale

It is recommended the Board approve the revised 2021-2022 Substitute Teacher Scale for California Pacific Charter Schools - Sonoma (#2037), San Diego (#1758), and Los Angeles (#1751) effective April 20, 2022.

Fiscal Impact: Estimated annual increase of \$8,000 for two credentialed substitute teachers at 60-days.

Moved by TRogers

Seconded by JMcFaul

Roll Call Vote:

Ayes Nays Abstained Absent

Kelly Wylie

X

Dr. Shirley Peterson

X

Tanya Rogers

X

Bill Howard

X

Jason McFaul

X

Motion carried unanimously, 5-0.

13.3. (Action) Approval of Declaration of Need (DON)

It is recommended the Board approve the Declaration of Need (DON) for California Pacific Charter Schools - Sonoma (#2037), San Diego (#1758), and Los Angeles (#1751).

Fiscal Impact: None.

Moved by JMcFaul

Seconded by BHoward

Roll Call Vote:

Ayes Nays Abstained Absent

Kelly Wylie

X

Dr. Shirley Peterson

X

Tanya Rogers

X

Bill Howard

X

Jason McFaul

X

Motion carried unanimously, 5-0.

13.4. (Action) Agreement of Completion of Evaluation Date for Executive Director for the 2021-22 School Year

It is recommended the Board approve the change of the completion of the final evaluation date for the Executive Director from April 1, 2022 to June 30, 2022.

Fiscal Impact: None.

Moved by BHoward	Seconded by JMcFaul			
<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
Kelly Wylie	X			
Dr. Shirley Peterson	X			
Tanya Rogers	X			
Bill Howard	X			
Jason McFaul	X			

Motion carried unanimously, 5-0.

14. POLICY DEVELOPMENT

14.1. (Action) Review and Discuss New Board Policies

It is recommended the Board review and discuss the proposed policies. These policies will replace the current policies and will allow the Board to address any related complaints or issues that may be raised in the school/work environment.

Board Policies: New

9000 Series - Board By-Laws

9000-CPCS Role of the Board

9005-CPCS Governance Standards

9010-CPCS Public Statements

9011-CPCS Disclosure of Confidential-Privileged Information

9012-CPCS Board Member Electronic Communications

9100-CPCS Organization

(Request to amend the appointment of the Board Member section, i.e. add ADHOC Committee).

Add a #6 Yearly signing of Code of Ethics, revisit year-to-year.

Add a clause to change the organization at any time of the year, not just in December.

9110-CPCS Terms of Office

Board Members requested to edit this policy, and will work on it offline.

9121-CPCS President

Board Members requested to edit this policy to not exceed a 3 year term.

9122-CPCS Secretary

9123-CPCS Clerk

Board Members requested to edit this policy to not exceed a 3 year term.

The Board Policies were discussed and reviewed. These will be brought back to the May 10th Board meeting for approval, including policies with the requested changes.

Moved by SPeterson	Seconded by JMcFaul			
<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
Kelly Wylie	X			
Dr. Shirley Peterson	X			
Tanya Rogers	X			
Bill Howard	X			
Jason McFaul	X			

Motion carried unanimously, 5-0.

15. CALENDAR

The next scheduled meeting will be held virtually on May 10, 2022.

16. BOARD COMMENTS

The Board said this was a very productive meeting and thanked everyone for their presentations, documentation, and said this was a lot of information tonight. They would like to bring back the Independent Home Study Program (IHS) option as an action item in May. They said it is a joy to be a part of this organization and will look forward to seeing everyone in May. Thank you.

17. CEO COMMENTS

The CEO, Christine Feher said she will bring the IHS option back to the Board to consider in May, and if there is not enough information, it can be brought back in June. She really appreciates the Board's attention to detail, especially on the first and second reading of the board policies. These are very important because they lay the foundation. She also said, the month of May is staff appreciation and she looks forward to recognizing CPCS staff's longevity achievements at the May meeting. Thank you.

18. ADJOURNMENT

The regular meeting of the Board of Directors adjourned at 8:03 p.m.

Moved by BHoward	Seconded by JMcFaul			
<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
Kelly Wylie	X			
Dr. Shirley Peterson	X			
Tanya Rogers	X			
Bill Howard	X			

Jason McFaul

X

Motion carried unanimously, 5-0.


Signed:

DocuSigned by:

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Kelly Wylie
President, Governing Board

Signed:

DocuSigned by:

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Tanya Rogers
Clerk, Governing Board