

**CALIFORNIA PACIFIC CHARTER SCHOOLS**  
**Regular Meeting of the Board of Directors**  
**Virtual/Zoom Conferencing**



**Agenda**

**Tuesday, March 8, 2022**  
**Regular Meeting Begins at 5:00 p.m.**

**The meeting will be held virtually.**  
**Join by telephone or via Zoom conferencing link below:**

**Dial In: 1-669-900-9128**

**Meeting ID: 822 6474 7629**

**Join URL: <https://us06web.zoom.us/j/82264747629>**

**MISSION STATEMENT**

CalPac's mission is to support and encourage all students to relentlessly pursue their life goals by providing an accessible and inclusive personalized learning community.

**THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE**

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

**REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY**

The Governing Board's presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

**REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY**

Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board may request assistance by contacting California Pacific Charter Schools at 949-752-0527.

**1. CALL TO ORDER AND ROLL CALL**

Time: \_\_\_\_\_

**1.1. Roll Call**

Kelly Wylie	President
Dr. Shirley Peterson	Vice President
Tanya Rogers	Clerk
Bill Howard	Member
Jason McFaul	Member

**2. APPROVE/ADOPT AGENDA**

It is recommended the Board of Directors adopt as presented, the agenda for the regular Board meeting of March 8, 2022.

Roll Call Vote:

Kelly Wylie

Dr. Shirley Peterson

Tanya Rogers

Bill Howard

Jason McFaul

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Absent \_\_\_\_\_

**3. BOARD GOVERNANCE**

**3.1. (Action) Approval of Resolution No. 2022-3-8 Recognizing a State of Emergency and Re-Authorizing Teleconferenced Meetings Pursuant to AB 361**

It is recommended the Board approve Resolution No. 2022-3-8 authorizing continued use of remote teleconferencing provisions pursuant to AB 361 and Government Code section 54953.

**Option 1**

BE IT FURTHER RESOLVED, that the governing board has reconsidered the circumstances of the State of Emergency and finds that COVID-19 continues to pose an imminent threat to the health and safety of the community and directly impacts the ability of the members to meet safety in person.

**Option 2**

BE IT FURTHER RESOLVED, that the governing board has reconsidered the circumstances of the State of Emergency and finds that state or local officials continue to impose or recommend measures to promote social distancing.

Roll Call Vote:

Kelly Wylie

Dr. Shirley Peterson

Tanya Rogers

Bill Howard

Jason McFaul

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Absent \_\_\_\_\_

**4. PLEDGE OF ALLEGIANCE**

Led by: \_\_\_\_\_

**5. PUBLIC COMMENTS/RECOGNITION/REPORTS**

Please submit a Request to Speak to the Board of Directors using the chat feature on the right hand side of the Zoom platform. Please state the agenda item number that you wish to address prior to the

agenda item being called by the Board President. Not more than three (3) minutes are to be allotted to any one (1) speaker, and no more than twenty (20) minutes on the same subject. This portion of the agenda is for comments, recognitions and reports to the Board and is not intended to be a question and answer period. If you have questions for the Board, please provide the Board President with a written statement and an administrator will provide answers at a later date.

## **6. CORRESPONDENCE/PROPOSALS/REPORTS**

- 6.1. School Highlights, Presented by Christine Feher, Executive Director
- 6.2. Board Consultant Succession Plan, Presented by Kurt Madden, Board Consultant

## **7. CONSENT CALENDAR**

Items listed under Consent Calendar are considered routine and will be approved/adopted by a single motion. There will be no separate discussion of these items; however, any item may be removed from the Consent Calendar upon the request of any member of the Board, discussed, and acted upon separately.

### **Consent Calendar - Board Meeting Minutes**

- 7.1. Minutes of the Regular Board Meeting that was held on February 8, 2022
- 7.2. Minutes of the Special Board Meeting that was held on February 18, 2022

### **Consent Calendar - Business/Financial Services**

- 7.3. Check Registers and J.P. Morgan Statement - February 2022

### **Consent Calendar - Personnel Services**

- 7.4. Approval of Certificated Personnel Report
- 7.5. Approval of Classified Personnel Report

### **Consent Calendar - Policy Development**

- 7.6. Approval of existing board policies revised, reviewed, and eliminated by staff for the 2021-2022 school year.

### **Board Policies: Revised**

The following are current policies that have been revised to provide clarity or alignment with changes in law or procedures.

#### **1000 Series - Community Relations**

- 1025-CPCS Uniform Complaint Policy
- 1030-CPCS Safe Operation of Schools (Infectious Disease) Policy
- 1035-CPCS Access to Public Records Policy

#### **3000 Series - Business/Non-Instructional**

- 3005-CPCS Purchasing Fiscal Policy
- 3011-CPCS Banking And Accounts Payable Fiscal Policy

- 3012-CPCS Purchasing Card Fiscal Policy
- 3015-CPCS Accounts Receivable Fiscal Policy
- 3025-CPCS Finance Fiscal Policy
- 4000 Series - Personnel Services**
- 4105-CPCS Paid Sick Leave Policy
- 4110-CPCS Pregnancy Disability Leave Policy
- 4170-CPCS/ Injury and Illness Prevention Policy
- 4170E-CPCS Injury and Illness Prevention Plan

**Board Policies: Reviewed**

The following are policies being brought to the Board without changes for annual review.

**3000 Series - Business/Non-Instructional**

- 3000-CPCS Fiscal Policy Overview Policy
- 3020-CPCS Expenses Fiscal Policy
- 3100-CPCS Education Partner Code of Conduct
- 3105-CPCS Education Partner Risk Management Policy
- 3110-CPCS Education Partner Application and Pre Approval
- 3115-CPCS Education Partner Terms and Conditions of the Purchase Order Policy
- 3120-CPCS Name and Logo Use Policy
- 3125-CPCS Intraorganizational Loan Policy
- 3135-CPCS Gift Acceptance Policy

**4000 Series - Personnel Services**

- 4000-CPCS Personnel Concepts and Roles Policy
- 4010-CPCS At-Will Employment Policy
- 4015-CPCS Equal Employment Opportunity Policy
- 4020-CPCS Background Check Policy
- 4025-CPCS Tuberculosis Risk Assessment and Examination Policy
- 4030-CPCS Immigration Compliance Policy
- 4035-CPCS Mandated Reporter - Child Abuse and Neglect Reporting Policy
- 4040-CPCS Corporal Punishment Policy
- 4045-CPCS Professional Boundaries Policy
- 4050-CPCS Whistleblower Policy
- 4055-CPCS Internal Complaint Policy
- 4060-CPCS Prohibiting Unlawful Harassment, Discrimination, and Retaliation Policy
- 4065-CPCS Meal Period and Rest Break Policy
- 4070-CPCS Lactation Accommodation Policy
- 4075-CPCS Drug, Alcohol, and Tobacco-Free Workplace Policy
- 4080-CPCS Acceptable Use of Technology Policy
- 4085-CPCS Payroll Withholdings Policy
- 4090-CPCS COBRA Benefits Policy
- 4115-CPCS Family Medical Leave Act and California Family Rights Act Policy
- 4125-CPCS Victims of Crime Policy
- 4130-CPCS Remote Work Policy
- 4145-CPCS Professional Development Reimbursement Policy
- 4150-CPCS Mileage Reimbursement Policy

Roll Call Vote:

Kelly Wylie

Dr. Shirley Peterson

Tanya Rogers

Bill Howard

Jason McFaul

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Absent \_\_\_\_\_

**8. BUSINESS/FINANCIAL SERVICES**

**8.1. (Action) Approval of the Second Interim Financial Report**

It is recommended the Board approve the Second Interim Financial Report for California Pacific Charter Schools - Sonoma (#2037), San Diego (#1758), and Los Angeles (#1751) for the 2021-2022 school year.

Roll Call Vote:

Kelly Wylie

Dr. Shirley Peterson

Tanya Rogers

Bill Howard

Jason McFaul

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Absent \_\_\_\_\_

**8.2. (Action) Approval of Annual Audit Engagement Services between CliftonLarsonAllen (CLA) and California Pacific Charter Schools**

It is recommended the Board approve the annual Audit Engagement Services between CliftonLarsonAllen (CLA) for California Pacific Charter Schools - Sonoma (#2037), San Diego (#1758), and Los Angeles (#1751) for the year ended June 30, 2022.

**Fiscal Impact:** \$31,475

Roll Call Vote:

Kelly Wylie

Dr. Shirley Peterson

Tanya Rogers

Bill Howard

Jason McFaul

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Absent \_\_\_\_\_

**9. EDUCATION/STUDENT SERVICES**

**9.1. (Action) Approval of the A-G Completion Improvement Grant Plan**

It is recommended the Board approve the A-G Completion Improvement Grant Plan for California Pacific Charter Schools - Sonoma (#2037), San Diego (#1758), and Los Angeles (#1751).

**Fiscal Impact:** Pending State determination of final fund distribution.

Roll Call Vote:

Kelly Wylie

Dr. Shirley Peterson

Tanya Rogers

Bill Howard

Jason McFaul

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Absent \_\_\_\_\_

**10. PERSONNEL SERVICES**

**10.1. (Action) Approval of Resolution No. 2022-3-8 Discretionary Bonuses to Staff**

It is recommended the Board approve Resolution No. 2022-3-8 Discretionary Bonuses to Staff for California Pacific Charter Schools - Sonoma (#2037), San Diego (#1758), and Los Angeles (#1751).

**Fiscal Impact:** \$76,613.59

Roll Call Vote:

Kelly Wylie

Dr. Shirley Peterson

Tanya Rogers

Bill Howard

Jason McFaul

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Absent \_\_\_\_\_

**11. PUBLIC HEARING**

**11.1. (Hearing) Independent Home Study Program (IHS)**

It is recommended the Board enter into a public hearing regarding the continuation of the Independent Home Study Program (IHS). During the hearing there will be a presentation on the IHS program.

Hearing Open: \_\_\_\_\_

Hearing Closed: \_\_\_\_\_

**12. CALENDAR**

The next scheduled meeting will be held virtually on April 19, 2022.

**13. BOARD COMMENTS**

**14. CEO COMMENTS**

**15. ADJOURNMENT**

The regular meeting of the Board of Directors adjourned at \_\_\_\_\_ p.m.

Roll Call Vote:

Kelly Wylie

Dr. Shirley Peterson

Tanya Rogers

Bill Howard

Jason McFaul

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Absent \_\_\_\_\_

FOR MORE INFORMATION

For more information concerning this agenda, contact  
California Pacific Charter Schools. Telephone: 949-752-0527