

CALIFORNIA PACIFIC CHARTER SCHOOLS
Regular Meeting of the Board of Directors

Agenda

Thursday, July 9, 2020
Regular Meeting Begins at 4:00 p.m.



1850 Peary Way, Livermore, CA 94550
129 Nolan Court, Forestville, CA 95436
362 West 25th Street, San Bernardino, CA 92405

Guerneville School District
14630 Armstrong Woods Road, Guerneville, CA 95446

Zoom Meeting Information

Dial In: 1-669-900-9128

Meeting ID: 918 3116 3996

Join URL: <https://zoom.us/j/91831163996>

MISSION STATEMENT

California Pacific Charter will harness the power of a flexible learning environment and modern educational technology to serve learners with diverse backgrounds and goals who seek an education alternative that stimulates and supports independent learning. Through the power and flexibility of its standards-based online curriculum, combined with superior individualized support, California Pacific Charter will provide an inspirational learning environment with enriched, rigorous academics and high standards to empower students to become self-motivated and competent lifelong learners who will make a positive impact in their communities.

Our mission is to create a diverse and individualized learning environment that supports every student and strengthens relations between families, programs, authorizers and the community. With a strong foundation of award-winning educator experience, we provide organizational and professional support to charter programs so that they can focus on creating customizable learning for any student.

THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY

The Governing Board’s presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY

Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board may request assistance by contacting California Pacific Charter Schools at 949-752-0527.

1. CALL TO ORDER AND ROLL CALL

Time _____ p.m.

1.1. Roll Call

Rickey Trombetta	President
Kelley Wylie	Vice President
Dale Marsden	Clerk

2. APPROVE/ADOPT AGENDA

It is recommended the Board of Directors adopt as presented, the agenda for the Regular Board Meeting of July 9, 2020.

Roll Call Vote:

Rickey Trombetta
Kelly Wylie
Dale Marsden

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

3. PUBLIC COMMENT - CLOSED SESSION

The public has a right to comment on any items of the closed session agenda. Members of the public will be permitted to comment on any other item within the Board’s jurisdiction under section 8.0 Public Comments at Board Meetings.

4. ADJOURN TO CLOSED SESSION

Time: _____

The Board will consider and may act on any of the Closed Session matters listed in Agenda Item 5.0.

5. CLOSED SESSION

Conference with Legal Counsel regarding Potential Litigation:

There is significant exposure to litigation against the Agency pursuant to Government Code Section 54956.9(d)(2)

- a. 1 Matter

Public Employee Performance Evaluation Pursuant to Government Code 54957

- a. CEO SMART Goals and Self-Evaluation 2019-2020

6. RECONVENE REGULAR MEETING

Time: _____

7. PLEDGE OF ALLEGIANCE

Led by: _____

8. PUBLIC COMMENTS/RECOGNITION/REPORTS

Please submit a Request to Speak to the Board of Directors using the chat feature on the right hand side of the Zoom platform. Please state the agenda item number that you wish to address prior to the agenda item being called by the Board President. Not more than three (3) minutes are to be allotted to any one (1) speaker, and no more than twenty (20) minutes on the same subject. This portion of the agenda is for comments, recognitions and reports to the Board and is not intended to be a question and answer period. If you have questions for the Board, please provide the Board President with a written statement and an administrator will provide answers at a later date.

9. CORRESPONDENCE/PROPOSALS/REPORTS

- 9.1. Implications of AB77 and SB98 on School Budget
- 9.2. DMS Business Services Annual Evaluation Tool
- 9.3. CEO SMART Goals and Self-Evaluation 2019-2020
(Specific, Measurable, Attainable, Realistic, and Timebound)
- 9.4. Board SMART Goals for 2020-2021

10. CONSENT CALENDAR

Items listed under Consent Calendar are considered routine and will be approved/adopted by a single motion. There will be no separate discussion of these items; however, any item may be removed from the Consent Calendar upon the request of any member of the Board, discussed, and acted upon separately.

Consent Calendar - Board Meeting Minutes

- 10.1. Minutes of the Regular Board Meeting that was held on June 11, 2020
- 10.2. Minutes of the Regular Board Meeting that was held on June 18, 2020

Consent Calendar - Business/Financial Services

- 10.3. Check Register - June 2020

Consent Calendar - Education/Student Services

- 10.4. Approval of 2020-2021 English Learner Master Plan - California Pacific Charter Schools (Sonoma) #2037, (Warner) #1758, and (Acton-Agua Dulce) #1751

Consent Calendar - Personnel Services

- 10.5. Approval of Certificated Personnel Report
- 10.6. Approval of Classified Personnel Report

Roll Call Vote:

Rickey Trombetta

Kelly Wylie

Dale Marsden

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

11. BUSINESS/FINANCIAL SERVICES

11.1a.(Action) Approval of Resolution Accepting Membership in The Collaborative Charter Services Organization (CSO)

It is recommended the Board approve the resolution accepting membership in The Collaborative Charter Services Organization (CSO), July 1, 2020 through June 30, 2021.

11.1b. The Collaborative CSO Administrative Support Services Agreement with Member Charter Schools.

11.1c. Attachment A: List of Services

11.1d. Attachment B: Service Fee Structure

Fiscal Impact: California Pacific Charter - Los Angeles (Acton-Agua Dulce #1751) \$161,273.70; California Pacific Charter - San Diego (Warner #1758) \$155,120.40, and California Pacific Charter - Sonoma (Guernville #2037) \$160,605.90

Roll Call Vote:

Rickey Trombetta

Kelly Wylie

Dale Marsden

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

11.2. (Action) Approval of Purchase of Additional Laptops

It is recommended the Board approve the purchase of additional laptops for student use.

Fiscal Impact: California Pacific Charter - Los Angeles (#1751) \$11,230.00; California Pacific Charter - San Diego (#1758) \$10,112.50, and California Pacific Charter - Sonoma (#2037) \$3,657.50

Roll Call Vote:

Rickey Trombetta

Kelly Wylie

Dale Marsden

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

11.3. (Action) Approval of DocuSign Contract

It is recommended the Board approve the DocuSign Contract for the school year 2020-2021.

Fiscal Impact: California Pacific Charter- Los Angeles (#1751) 1,924.33;
California Pacific Charter - San Diego (#1758) \$1,850.91, and
California Pacific Charter - Sonoma (#2037) \$1,916.36

Roll Call Vote:

Rickey Trombetta

Kelly Wylie

Dale Marsden

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

11.4. (Action) Approval of School Pathways Access Agreement

It is recommended the Board approve School Pathways Access Agreement, July 1, 2020 through June 30, 2021.

Fiscal Impact: California Pacific Charter- Los Angeles (#1751)
Approximately \$27,048.00; California Pacific Charter - San Diego (#1758)
Approximately \$26,016.00, and California Pacific Charter - Sonoma (#2037)
Approximately \$26,936.00

Roll Call Vote:

Rickey Trombetta

Kelly Wylie

Dale Marsden

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

12. PERSONNEL SERVICES

12.1. (Action) Approval of Employment Agreement and Lease Agreement for Gretchen Chamberlain, Director of Student Services

It is recommended that the Board approve the Employment and Lease Agreement effective July 1, 2020 through June 30, 2022.

Fiscal Impact: Initial cost of salary and benefits will be borne by CPC-SD, but reimbursed by The Collaborative on a monthly basis. California Pacific Charter - San Diego (Warner #1758) \$144,024.15

Roll Call Vote:

Rickey Trombetta

Kelly Wylie

Dale Marsden

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

12.2. (Action) Approval of Lease Agreement for Kurt Madden, Chief Executive Officer, and Lori Hath, Executive Assistant

It is recommended that the Board approve the Lease Agreement effective July 1, 2020 through June 30, 2022.

Fiscal Impact: California Pacific Charter - Los Angeles (Acton-Agua Dulce #1751) \$26,491.64; California Pacific Charter - San Diego (Warner #1758) \$25,480.86, and California Pacific Charter - Sonoma (Guernville #2037) \$26,381.94

Roll Call Vote:

Rickey Trombetta

Kelly Wylie

Dale Marsden

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

12.3. (Action) Approval of Lease Agreements for Dawn Zwibel, Executive Director and Jennifer Cook-York, Education Specialist

It is recommended that the Board approve the Lease Agreements for Dawn Zwibel for two school years, and Jennifer Cook-York for one school year.

Fiscal Impact: Dawn Zwibel total compensation for a two year contract will be \$267,288 at 80% FTE for 2020-2021, and 100% FTE for 2021-2022. Jennifer Cook-York total compensation for one year will be \$119,171.22 at 100% FTE.

Roll Call Vote:

Rickey Trombetta

Kelly Wylie

Dale Marsden

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

13. POLICY DEVELOPMENT

13.1. (Action) Approval of Board Policies

It is recommended the Board approve the proposed policies. These policies will replace the current policies and will allow the Board to address any related complaints or issues that may be raised in the school/work environment.

Business/Non-Instructional

3100-CPCS Education Partner Code of Conduct (*New*)

3105-CPCS Education Partner Risk Management Policy (*New*)

3110-CPCS Education Partner Application/Pre-Approval (*New*)

3115-CPCS General Terms and Conditions of The Purchase Order (*New*)

3120-CPCS Name and Logo Use Policy (*New*)

Student Services

5010-CPCS Educational Records and Student Information Policy (*Revised*)

5015-CPCS Title IX, harassment, Intimidation, Discrimination, and Bullying Policy

5020-CPCS Comprehensive Self-Harm/Suicide Prevention Policy (*Revised*)

5030-CPCS Immunization Policy

5035-CPCS Student Freedom of Speech and Expression Policy

5045-CPCS Acceptable Use Policy

5110-CPCS Cell Phones, Smartphones, Pagers & Other Electronic Signaling Devices Policy (*New*)

Instruction

6010-CPCS Independent Study Policy

6015-CPCS Comprehensive Sexual Health Education Policy

6020-CPCS Education for Homeless Children and Youth Policy

6025-CPCS Section 504 Policy (*New*)

6030-CPCS Education for Foster and Mobile Youth Policy (*Revised*)

6035-CPCS Mathematics Placement Policy

6075-CPCS Special Education Certificate of Completion Policy

Roll Call Vote:

Rickey Trombetta

Kelly Wylie

Dale Marsden

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

14. CALENDAR

The next scheduled meeting will be held virtually on August 13, 2020.

15. BOARD COMMENTS

16. CEO COMMENTS

17. ADJOURNMENT

The Regular meeting of the Board of Directors adjourned at _____ p.m.

Roll Call Vote:

Rickey Trombetta

Kelly Wylie

Dale Marsden

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

FOR MORE INFORMATION

For more information concerning this agenda, please contact
California Pacific Charter Schools
Telephone, 949-752-0527