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**PARENT AND FAMILY ENGAGEMENT POLICY**

California Pacific Charter Schools and its programs (“CPCS” or the “Charter School”) has developed a written Parent and Family Engagement Policy (“Policy”) with input from Title I parents and families. CPCS has distributed the Policy to parents of Title I students by posting it on the school website and including it in the Parent and Student Handbook. This Policy describes the means for carrying out the following Title I parent and family engagement requirements.

**CPCS Expectations and Objectives**

In establishing the Charter School’s expectations and objectives for meaningful parent and family involvement, CPCS has established the following practices:

1. CPCS involves parents and family members in the joint development of the Charter School’s Parent and Family Engagement Plan.
  - a. Community meetings
  - b. Parent Advisory Committee/Schoolsite Council
  - c. Stakeholder surveys
  
2. CPCS provides the coordination, technical assistance, and other support necessary to assist and build the capacity within the Charter School in planning and implementing effective parent and family involvement activities to improve student academic achievement and school performance, which may include meaningful consultation with employers, business leaders, and philanthropic organizations, or individuals with expertise in effectively engaging parents and family members in education.
  - a. Parent trainings and webinars
  - b. Marketing coordinator
  - c. School-parent compact
  - d. Local Control Accountability Plan
  
3. CPCS coordinates and integrates parent and family engagement strategies to the extent feasible and appropriate, with other relevant federal, state, and local laws and programs.
  - a. ELAC
  - b. Title 1, Part A
  - c. Local Control Accountability Plan
  
4. CPCS conducts, with the meaningful involvement of parents and family members, an annual evaluation of the content and effectiveness of the Policy in improving the academic quality at the Charter School.
  - a. Stakeholder surveys
  - b. Local Control Accountability Plan engagement

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- c. Revisiting the parent and family engagement policy annually
  
5. CPCS conducts, with the meaningful involvement of parents and family members, an annual evaluation of barriers to greater participation by parents/families (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background).
  - a. ELAC
  - b. Local Control Accountability Plan engagement
  - c. Parent Advisory Committee/Schoolsite Council
  - d. Stakeholder Surveys
  - e. Marketing Coordinator
  
6. CPCS conducts, with the meaningful involvement of parents and family members, an annual evaluation of the needs of parents and family members to assist with the learning of their children, including engaging with Charter School personnel and teachers.
  - a. Parent trainings and webinars
  - b. Stakeholder surveys
  - c. ELAC
  - d. Parent Advisory Committee/Schoolsite Council
  - e. Local Control Accountability Plan engagement
  
7. CPCS conducts, with the meaningful involvement of parents and family members, an annual evaluation of strategies to support successful Charter School and family interactions.
  - a. Stakeholder surveys
  - b. ELAC
  - c. Parent Advisory Committee/Schoolsite Council
  - d. Local Control Accountability Plan engagement
  
8. CPCS uses the findings of the annual evaluation to design evidence-based strategies for more effective parental and family engagement, and to revise, if necessary, the Parent and Family Engagement Policy.
  - a. Leadership team evaluates the data received from the following items and makes the needed adjustments to increase effective parental and family engagement:
    - i. Stakeholder surveys

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- ii. ELAC
  - iii. Parent Advisory Committee/Schoolsite Council
  - iv. Local Control Accountability Plan engagement
9. CPCS involves parents in the activities of the Charter School to adequately represent the needs of the population.
- a. Parent Advisory Committee/Schoolsite Council
  - b. ELAC

**Involvement of Parents in the Title I Program**

To involve parents in the Title I program at CPCS, the following practices have been established:

1. CPCS convenes an annual meeting to inform parents of Title I students about Title I requirements and about the right of parents to be involved in the Title I program.
  - a. Meeting will be held virtually with email invitations being sent out to all parents of Title 1 eligible students.
2. CPCS offers a flexible number of meetings for Title I parents, such as meetings in the morning or evening.
  - a. The school will offer a one time virtual meeting, along with a recorded version and an opportunity to submit questions.
3. CPCS involves parents of Title I students in an organized, ongoing, and timely way, in the planning, review, and improvement of the Charter School's Title I programs and the Parent and Family Engagement Policy.
  - a. This is completed through the following:
    - i. Stakeholder surveys
    - ii. Parent Advisory Committee/Schoolsite Council
    - iii. Local Control Accountability Plan engagement
    - iv. Parent trainings and webinars
4. CPCS provides parents of Title I students with timely information about Title I programs.
  - a. Parent/Student Handbook
  - b. Receipt of Policies
  - c. CPCS News weekly email communications
  - d. Direct communication via email to parents of Title 1 students

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5. CPCS provides parents of Title I students with an explanation of the curriculum used at the Charter School, the assessments used to measure student progress, and the proficiency levels students are expected to meet.
  - a. Parent/Student Handbook
  - b. California Pacific Charter School website
  - c. CPCS News weekly email communications
  - d. Parent trainings and webinars
  
6. If requested by parents of Title I students, CPCS provides opportunities for regular meetings that allow the parents to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children
  - a. Meeting will be held virtually with email invitations being sent out to all parents of Title 1 eligible students.
  - b. Local Control Accountability Program stakeholder information meeting
  - c. Parent Advisory Committee/Schoolsite Council

The Policy must be updated periodically to meet changing needs of parents and the Charter School. If CPCS has a process in place for involving parents in planning and designing the Charter School's programs, the school may use that process if it includes adequate representation of parents of Title I children.

**School-Parent Compact**

CPCS distributes to parents of Title I students a School-Parent Compact (the "Compact"). The Compact, which has been jointly developed with parents, outlines how parents, the entire Charter School staff, and students will share the responsibility for improved student academic achievement. It describes specific ways the Charter School and families will partner to help children achieve the State's high academic standards. It addresses the following legally required items, as well as other items suggested by parents of Title I students.

1. CPCS's responsibility is to provide high-quality curriculum and instruction to meet the challenging State academic standards.
  
2. The ways parents will be responsible for supporting their children's learning by participating, as appropriate, in decisions relating to the education of their children and positive use of extracurricular time.
  
3. The importance of ongoing communication between parents and teachers through, at a minimum, monthly learning period meetings; frequent reports on student progress; access

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to staff; opportunities for parents to volunteer and participate in their child's education; and regular communication between family members and school staff,

The Charter School developed the Compact with Title I parent input and the Charter School distributes the Compact to Title I parents electronically. [Title I School- Parent Compact](#)

**Building Capacity for Involvement**

CPCS engages Title I parents in meaningful interactions with the Charter School. The Charter School supports a partnership among staff, parents, and the community to improve student academic achievement. To help reach these goals, CPCS has established the following practices.

1. CPCS provides Title I parents with assistance in understanding challenging state academic standards, state and local assessments, and how to monitor and improve the achievement of their children.
  - a. Parent trainings and webinars
  - b. CPCS News weekly communication emails
  - c. Learning period meetings with teacher of record
2. CPCS provides Title I parents with materials and training, as appropriate, to foster parental involvement, to help them work with their children to improve their children's achievement.
  - a. Parent trainings and webinars
  - b. CPCS News weekly communication emails
3. With the assistance of Title I parents, CPCS educates staff members about the value of parent contributions, and in how to reach out, communicate with, and work with parents as equal partners to implement and coordinate parent programs and build ties between parents and the Charter School.
  - a. Staff professional development
  - b. Staff participation in family and student outreach events
4. CPCS coordinates and integrates the Title I parental involvement program with other programs, and conducts other activities to encourage and support parents in more fully participating in the education of their children.
  - a. Parent trainings and webinars
  - b. School sponsored events, field trips, socials, STEM day, Living History, Create and Cultivate

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5. CPCS distributes information related to Charter School and parent programs, meetings, and other activities to Title I parents in a format and language that the parents understand.
  - a. Meeting will be held virtually with email invitations being sent out to all parents of Title 1 eligible students.
  
6. CPCS provides support for parental involvement activities requested by Title I parents.
  - a. Stakeholder surveys
  - b. Title 1 information and feedback meeting
  - c. Parent Advisory Committee/Schoolsite Council

**Accessibility**

CPCS provides opportunities for the participation of all Title I parents and family members, including parents/family with limited English proficiency, parents/family with disabilities, and parents/family of migratory students. Information and school reports are provided in a format and language that parents/family understand, including by:

1. Digital format that can be translated with the use of technology.
2. Information is presented in a way that is understandable by parents
3. Information is presented visually and verbally, as applicable.